

Please return completed forms to Lady Gowrie Inclusion Agency (IA) via
Fax (03)62306855 or scan and email to inclusion@gowrie-fas.com.au

Specialist Equipment Transfer Request Form

Date of Request:

In consultation with the paediatric therapist, we request the following items of specialist equipment be **transferred from**

From

Early Childhood and Child Care Service

To

Early Childhood and Child Care Service

Does equipment need to be transported by Inclusion Agency (IA) to the new service?

YES NO

If YES, please detail addresses for both services.

Address of services:

Contact Phone Number:

**Name of Director
& Signature**

Equipment description:

Equipment ID number:

Name of therapist:	Signature:
Contact Number:	
Email address:	